

Placing Online Bids

To become an online bidder you will need to create an account with Silent Auction Pro and place a credit card on file for the group on whose items you wish to bid. The group administrator should provide you with a link to either their items or a link through which you can sign up for online bidding.

Check out our help page, [For Silent Auction Pro™ Bidders and Guests: Register and Sign in for Mobile Bidding](#). This page also covers how to place bids, and check out on your mobile device.

Bidding options

Silent Auction Pro supports three different types of bids:

- **Bid for me:** In this type of bid, you specify your maximum bid on an item and Silent Auction Pro will automatically place your bid at the next highest minimum bid increment until it reaches your maximum specified bid. Your "bid for me" maximum bid may be any amount greater than the current bid plus the minimum bid increment.
- You can select any amount as your "max bid", but the max bid must be a multiple of the minimum bid increment. For example, if the minimum bid increment is \$5, the max bid allowed must be a multiple of 5: \$50, \$75, \$105. A bid of \$101 would NOT be allowed.
- **Placed Bid:** In this type of bid, your full bid amount is placed immediately on an item. If the item has a buy-it-now option and your bid is greater than the buy-it-now price you will win that item for your placed bid amount. You may place a bid at any amount greater than the current bid plus the minimum bid increment.
- **Buy-It-Now Bid:** This is similar to a Placed Bid with the only difference being that you checked the Buy-It-Now checkbox and your bid is limited to the buy-it-now price. Placing a Buy-It-Now bid will win that item for you immediately assuming it has not already been sold between the time you loaded the page and made the decision to buy the item.

If two people place the same max bid using "Bid for me" bidding, the person who placed the bid first will win.

If a bidder places a bid equal to the Bid for me! bid of another bidder, the Bid for me! bidder will win the item.

When using Buy It Now: If Bidder A places a Bid for me! (max bid) that is equal to the Buy It Now price and Bidder B places a bid greater than or equal to the Buy It Now price, Bidder B will win the item. If any bidder clicks Buy It Now, that bidder automatically wins the item regardless of any other current or proxy (max) bids previously placed.

To place bids using online bidding

1. Click the **Home** menu item and from My Home Page locate the Online Bidding message toward the bottom of the page.
2. Click the **View Items** button to see a list of auction items that are available for online bidding. Auction items can be filtered by category or title and viewed as a grid or list.
3. Locate an item to bid on and click the **View/Bid** button to view the details of the current bid and to place your own bid.
4. After placing an online bid, your bidding status is displayed on My Home Page.

Bidders receive email and text notification if out-bid during the online bidding phase.

Text messages can only be received IF the bidder's cell phone number is saved in the Contact record AND they have **not** selected to *Opt Out* of text messages originating from Silent Auction Pro™.

For more information on text message *Opt Out* options, see our help page on [text notifications](#).